

SERVICES	COMMERCIAL	COMMUNITY PARTNER	LOCAL NONPROFIT
Non Theatrical setup/tear down	\$200/event	\$200/event	\$200/event
Theatrical setup in Kimberly-Clark Theater	\$400/event	\$400/event	\$400/event
Founders Room Meeting	\$100/event	\$100/event	\$100/event
Founders Room Dinner	\$200/event	\$200/event	\$200/event
Day of event setup changes	\$50/hour	\$30/hour	\$30/hour
House Management			
Thrivent Financial Hall events	\$800/performance	\$300/performance	\$200/performance
All other events	\$250/event	\$150/event	\$150/event
Security Guard (when required) 4 hour minimum	\$20/hour	\$20/hour	\$20/hour
Bartender (3 hour minimum)			
public, ticketed events	included in use fee	included in use fee	included in use fee
private events	\$30/hour	\$30/hour	\$30/hour
Valet parking (2 attendant minimum)			
public, ticketed events	included in use fee	included in use fee	included in use fee
private events*	\$100/attendant	\$100/attendant	\$100/attendant
Stagehands** (when required)	\$35/hour	\$35/hour	\$35/hour
Ticket Office			
Ticketed Event Setup Fees	\$400/event	\$200/event	\$100/event
Ticketed Printing Charges	10 cents/printed ticket	10 cents/printed ticket	10 cents/printed ticket
Credit Card Charges per order	3.50%	3.50%	3.50%
Facility Maintenance Fee	\$3-\$4/printed ticket	\$3-\$4/printed ticket	\$3-\$4/printed ticket
Cleanup Deposits (when required)			
for Thrivent Financial Hall	\$600	\$600	\$600
Kimberly-Clark Theater	\$300	\$300	\$300
Main Lobby	\$200	\$200	\$200
Dress Circle Lobby/Founders Room	\$100	\$100	\$100

Details involving services and equipment must be finalized two weeks before event date. Changes made after the two week deadline may incur additional charges. Rates are subject to change without notice.

* One (1) valet attendant needed per 100 guests.

** Minimums and other rules apply.

Commercial - Any individual or organization who does not meet the Community Partner or Local Nonprofit requirements.

Community Partner - Any individual or organization with a presence and billing address in the Fox Cities — cities of Appleton, Kaukauna, Menasha and Neenah; villages of Fox Crossing, Combined Locks, Hortonville, Sherwood, Kimberly and Little Chute; towns of Buchanan, Freedom, Grand Chute, Greenville, Neenah, Clayton, Woodville and Vandenbroek; town and village of Harrison or a Nonprofit (501c3) with office or billing address outside of the Fox Cities.

Local Nonprofit - Any organization that has been designated as a 501c3 by the IRS and can provide a copy of the IRS determination letter granting nonprofit status, as well as having office and billing address in the Fox Cities. Qualified education institutions in the Fox Cities also qualify for the Local Nonprofit Rate.

EQUIPMENT	COMMERCIAL	COMMUNITY PARTNER	LOCAL NONPROFIT
Linen	\$10/linen	\$7/linen	\$7/linen
Skirting	\$20/skirt	\$18/skirt	\$18/skirt
Flip Chart and Markers	\$25/event	\$15/event	\$15/event
Plasma TV	\$150/event	\$75/event	included in use fee
LCD Projector	\$250/event	\$100/event	included in use fee
DVD or VHS player	\$50/event	\$20/event	included in use fee
18x24 screen	\$100/event	\$50/event	included in use fee
12x12 screen	\$75/event	\$25/event	included in use fee
6x8 screen	\$50/event	\$15/event	included in use fee
4x8 platform	\$25/platform	included in use fee	included in use fee
Pipe and Drape	\$15/drape	included in use fee	included in use fee
Red Carpet	\$50/event	\$50/event	\$50/event
9' Steinway grand piano	\$300/event	\$150/event	\$150/event
Steinway baby grand piano	\$200/event	\$100/event	\$100/event
Console Piano	\$100/event	\$50/event	\$50/event
Piano Tuning (required for piano use)	\$150/tuning	\$150/tuning	\$150/tuning
Thrivent House Sound Equipment	\$400/4 hours	\$150/4 hours	included in use fee
Thrivent House Lighting Equipment	\$400/4 hours	\$150/4 hours	included in use fee
Kimberly-Clark House Sound Equipment	\$150/4 hours	included in use fee	included in use fee
Kimberly-Clark House Lighting Equipment	\$150/4 hours	included in use fee	included in use fee
Portable Sound System	\$100/4 hours	included in use fee	included in use fee
Spotlight (Thrivent and Kimberly-Clark Theaters)	\$125 each	2 included, then \$125 each	2 included, then \$125 each
Phone Lines	\$75/connection	\$75/connection	\$75/connection
Internet Lines	\$50/location	\$50/location	\$50/location
Multi-use internet lines	\$150	\$150	\$150
Wireless internet lines	\$180	\$180	\$180

Details involving services and equipment must be finalized two weeks before event date. Changes made after the two week deadline may incur additional charges. Rates are subject to change without notice.

Commercial - Any individual or organization who does not meet the Community Partner or Local Nonprofit requirements.

Community Partner - Any individual or organization with a presence and billing address in the Fox Cities — cities of Appleton, Kaukauna, Menasha and Neenah; villages of Fox Crossing, Combined Locks, Hortonville, Sherwood, Kimberly and Little Chute; towns of Buchanan, Freedom, Grand Chute, Greenville, Neenah, Clayton, Woodville and Vandenbroek; town and village of Harrison or a Nonprofit (501c3) with office or billing address outside of the Fox Cities.

Local Nonprofit - Any organization that has been designated as a 501c3 by the IRS and can provide a copy of the IRS determination letter granting nonprofit status, as well as having office and billing address in the Fox Cities. Qualified education institutions in the Fox Cities also qualify for the Local Nonprofit Rate.