

The Fox Cities Performing Arts Center is a nonprofit performing arts venue that serves the community as a gathering place for artistic performances, public events and private functions. Contact the Center's event planning team at (920) 730-3785 or events@foxcitiespac.com to discuss your event.

EVENT USE FEES (parties, receptions, meetings)		
SPACE	USE FEE	NONPROFIT USE FEE
Main Lobby	\$1,500	\$1,350
Kimberly-Clark Theater	\$1,700	\$1,530
Dress Circle Lobby	\$1,000	\$900
Founders Room	\$800	\$720

Event use fees listed above include tables, chairs, basic set up and tear down, Wi-Fi access, onsite event manager, hospitality staff and Center security. Multiple space usage on same day receives 50% discount off of lowest use fee. Consecutive day use of same space receives 50% discount after first day. Bartenders, beverages, catering, insurance, a/v equipment, stagehand labor, sound or special lighting and items not in Center's inventory are not included and subject to additional charges. Center will determine appropriate labor requirements and client will be billed at actual cost. Use fees subject to change without notice and a deposit may be required. Holidays may incur additional charges. Equipment, services and labor use fee sheet is available upon request.

EVENT USE FEES (performances, concerts, trade shows, presentations, graduations, award ceremonies)				
SPACE	DAY	COMMERCIAL USE FEE	COMMUNITY PARTNER USE FEE	LOCAL NONPROFIT USE FEE
Thrivent Hall (ticketed events)	Thursday - Sunday	15% of adjusted gross (\$2,500 min to \$5,000 max)	7.5% of adjusted gross (\$2,500 min to \$5,000 max)	7.5% of adjusted gross (\$1,650 min to \$3,250 max)
Thrivent Hall (ticketed events)	Monday - Wednesday	15% of adjusted gross (\$2,500 min to \$4,500 max)	7.5% of adjusted gross (\$2,500 min to \$3,000 max)	7.5% of adjusted gross (\$1,650 min to \$2,100 max)
Thrivent Hall (non-ticketed events)	Thursday - Sunday	\$5,000	\$4,800	\$3,750
Thrivent Hall (non-ticketed events)	Monday - Wednesday	\$4,500	\$3,750	\$2,650
Kimberly-Clark Theater (ticketed events)	Thursday - Sunday	15% of adjusted gross (\$1,050 min to \$2,100 max)	7.5% of adjusted gross (\$475 min to \$950 max)	7.5% of adjusted gross (\$375 min to \$750 max)
Kimberly-Clark Theater (ticketed events)	Monday - Wednesday	15% of adjusted gross (\$800 min - \$1,600 max)	7.5% of adjusted gross (\$325 min to \$760 max)	7.5% of adjusted gross (\$275 min to \$600 max)

Event use fees listed above do not include set up or tear down, table linens, skirting, sound and lighting, event management, security or insurance. Additional charges also apply for bartenders, beverages, catering, a/v equipment, stagehand labor and items not in the Center's inventory. Use fees subject to change without notice and a deposit may be required. Equipment, services and labor use fee sheet is available upon request.

Commercial - Any individual or organization who does not meet the Community Partner or Local Nonprofit requirements.

Community Partner - Any individual or organization with a presence and billing address in the Fox Cities — cities of Appleton, Kaukauna, Menasha and Neenah; villages of Fox Crossing, Combined Locks, Hortonville, Sherwood, Kimberly and Little Chute; towns of Buchanan, Freedom, Grand Chute, Greenville, Neenah, Clayton, Woodville and Vandenbroek; town and village of Harrison or a Nonprofit (501c3) with office or billing address outside of the Fox Cities.

Local Nonprofit - Any organization that has been designated as a 501(c)3 by the IRS and can provide a copy of the IRS determination letter granting nonprofit status, as well as having office and billing address in the Fox Cities. Qualified education institutions in the Fox Cities also qualify for the Local Nonprofit Use Fee.